

# TOWN OF BYRON ORGANIZATIONAL MEETING

## January 5, 2026

The Byron Town Board Organizational Meeting was called to order by Supervisor Jeff Thompson at the Byron Town Hall, 7028 Byron-Holley Road, Byron, New York at 6:02 p.m. with the following present:

Supervisor.....	Jeff Thompson
Councilmen.....	Fred Klycek
	Brandon Mason
	Steve Hohn
Absent.....	Martin Dilcher
Highway Superintendent.....	David Leaton
Town Clerk.....	Kristy Murphy
Public: Dean Ivison                      Debra Buck-Leaton	

**PLEDGE OF ALLEGIANCE:**

The Pledge of Allegiance was led by Supervisor Thompson.

**APPOINTMENTS:**

A **MOTION** was made by Councilman Klycek to appoint the Byron Highway Superintendent as the Public Works Administrator to oversee the Byron Transfer station, the sale of Municipal Bulk Water, and to assist with work being done for the Byron Park System. The motion was seconded by Councilman Mason and carried with the following vote:

Vote:                      Ayes: 4                      Nays: 0                      Absent: 1

A **MOTION** was made by Supervisor Thompson to appoint Brandon Mason as Deputy Supervisor from January 1, 2026 – December 31, 2026. The motion was seconded by Councilman Hohn and carried with the following vote:

Vote:                      Ayes: 4                      Nays: 0                      Absent: 1

A **MOTION** was made by Councilman Mason to appoint John Sansone as the Town of Byron Town Attorney from January 1, 2026 – December 31, 2026. The motion was seconded by Councilman Klycek and carried with the following vote:

Vote:                      Ayes: 4                      Nays: 0                      Absent: 1

A **MOTION** was made by Councilman Hohn to appoint Benjamin Wisniewski as the Town of Byron Solar Attorney from January 1, 2026 – December 31, 2026. The motion was seconded by Councilman Mason and carried with the following vote:

Vote:                      Ayes: 4                      Nays: 0                      Absent: 1

A **MOTION** was made by Councilman Klycek to appoint Robert Zickl, Esq. as the Town of Byron Prosecutor from January 1, 2026 – December 31, 2026. The motion was seconded by Supervisor Thompson and carried with the following vote:

Vote:           Ayes: 4                   Nays: 0           Absent: 1

A **MOTION** was made by Supervisor Thompson to appoint MRB Group as the Town of Byron Engineer effective January 1, 2026 – December 31, 2026. The motion was seconded by Councilman Klycek and carried with the following vote:

Vote:           Ayes: 4                   Nays: 0           Absent: 1

A **MOTION** was made by Councilman Mason to appoint Roger Rouse to the Board of Assessment Review for a five year term effective October 1, 2025 – September 30, 2030. The motion was seconded by Councilman Hohn and carried with the following vote:

Vote:           Ayes: 4                   Nays: 0           Absent: 1

A **MOTION** was made by Councilman Hohn to appoint Donna Bobzin to the Zoning Board of Appeals for a five year term effective January 1, 2026 - December 31, 2030. The motion was seconded by Councilman Mason and carried with the following vote:

Vote:           Ayes: 4           Nays: 0           Absent: 1

**SALARIES OF ELECTED AND APPOINTED PUBLIC OFFICIALS:**

The Town Board discussed the salaries of the elected and appointed public officials. The salaries are as attached on **Pages A thru J.**

**RESOLUTION #26-1:**

Councilman Klycek offered the following resolution and moved for its adoption:

***Resolved,*** that the Byron Town Board appoint the appointees and fix the salaries of the Town of Byron Elected Officials, appointees and employees for the year 2026 at the amounts respectfully stated, and that the salaries shall be payable at the frequencies specified on **Pages A thru J.**

Councilman Hohn seconded the resolution which was adopted by the following polled vote:

Vote:           Ayes: 4           Nays: 0           Absent: 1

**RESOLUTION #26-2:**

Supervisor Thompson offered the following resolution and moved for its adoption:

***Resolved,*** that the Byron Town Board has designated the regular Byron Town Board Meeting to be held on the second (2<sup>nd</sup>) Wednesday of each month during the year 2026.

***Further Be It Resolved,*** that the Town Board Meetings are to be held at 7:00 p.m. at the Byron Town Hall, 7028 Rte. 237, Byron, New York 14422.

Councilman Hohn seconded the resolution which was adopted by the following vote:

Vote:           Ayes: 4           Nays: 0           Absent: 1

**RESOLUTION #26-3:**

Councilman Mason offered the following resolution and moved for its adoption:

**Resolved**, that the Byron Town Board authorizes the Town of Byron Supervisor to invest Town monies in any commercial NYS Bank. When funds are available investments may be made in collateralized Certificates of Deposit.

Councilman Klycek seconded the resolution which was adopted by the following vote:

Vote: Ayes: 4 Nays: 0 Absent: 1

**RESOLUTION #26-4:**

Councilman Hohn offered the following resolution and moved for its adoption:

**Resolved**, that the following have named these banks to be their depositories:

Supervisor Jeff Thompson.....Five Star Bank  
Town Clerk Kristy Murphy.....Five Star Bank  
Town Justice Edward Shenck.....Tompkins Community Bank  
Town Justice Christopher Scopano.....Tompkins Community Bank

Councilman Klycek seconded the resolution which was adopted by the following vote:

Vote: Ayes: 4 Nays: 0 Absent: 1

**RESOLUTION #26-5:**

Councilman Klycek offered the following resolution and moved for its adoption:

**Resolved**, that the vouchers with dates and destinations be submitted by employees for Town business mileage. Mileage is to be paid at the stated IRS mileage rate for that time period (2026 current rate is .72.5 cents per mile). Councilman Hohn seconded the resolution which was adopted by the following vote:

Vote: Ayes: 4 Nays: 0 Absent: 1

**RESOLUTION #26-6:**

Supervisor Thompson offered the following resolution and moved for its adoption:

**Resolved**, that the Byron Town Board has authorized the Town of Byron Highway Superintendent David Leaton to purchase supplies and materials, according to current procurement policies, and necessary to operate the Town Highway Department for the year 2026 based on his management decision.

Councilman Klycek seconded the resolution which was adopted by the following vote:

Vote: Ayes: 4 Nays: 0 Absent: 1

**RESOLUTION #26-7:**

Councilman Mason offered the following resolution and moved for its adoption:

**Resolved**, that the Byron Town Board approves the following:

Account #DA5110.1 General Repairs Personal Service  
Account #DA5110.4 General Repairs Contractual Expense  
Account #DA5112.2 General Repairs CHIPS Capital Expense

Agreement for the 2026 expenditures of the Town Highway monies for general repairs and primary work, for 44.58 miles of Town of Byron roads, including sluices, culverts and bridges having a span of less than five (5) feet and boardwalks or the renewals thereof in the amount of \$557,000.00 as on file with the Town of Byron Highway Superintendent. All purchases of equipment, new or used, shall not exceed \$5,000.00 without prior consent of the Town Board.

Councilman Hohn seconded the resolution which was adopted by the following vote:  
polled

Vote: Ayes: 4 Nays: 0 Absent: 1

**RESOLUTION #26-8:**

Councilman Hohn offered the following resolution and moved for its adoption:

**Resolved**, that the Byron Town Board accepts the low bids of Genesee County and New York State on Highway Department usage of diesel, gas and road maintenance supplies.

Councilman Mason seconded the resolution which was adopted by the following vote:

Vote: Ayes: 4 Nays: 0 Absent: 1

**RESOLUTION #26-9:**

Councilman Klycek offered the following resolution and moved for its adoption:

**Resolved**, that the 2026 Town of Byron Sewer Hook-up Fee shall be \$1,000.00 per unit.

Councilman Hohn seconded the resolution which was adopted by the following vote:

Vote: Ayes: 4 Nays: 0 Absent: 1

**RESOLUTION #26-10:**

Supervisor Thompson offered the following resolution and moved for its adoption:

**Resolved**, that the Byron Sewer District reimburse residents for electrical usage for pump stations where pumps are hooked into the residential electrical meters. Payments to be made at a rate of \$260.00 per a 12 month period, per unit based on the current National Grid Electric rate.

Councilman Klycek seconded the resolution which was adopted by the following vote:

Vote: Ayes: 4 Nays: 0 Absent: 1

**RESOLUTION #26-11:**

Councilman Klycek offered the following resolution and moved for its adoption:

**Resolved**, that the Byron Town Board authorizes the Town Supervisor to attend Training Schools or Conferences as required. Costs exceeding \$500.00 will need to be approved by the Town Board.

Councilman Mason seconded the resolution which was adopted by the following vote:

Vote: Ayes: 4 Nays: 0 Absent: 1

**RESOLUTION #26-12:**

Councilman Hohn offered the following resolution and moved for its adoption:

**Resolved**, that the Byron Town Board establishes the Late Notice Fee pursuant to Section 987 (1) of the Real Property Tax Law, that the Town of Byron is hereby authorized to impose a \$2.00 service charge to cover the cost of mailing out a notice of delinquency to taxpayers.

Councilman Mason seconded the resolution which was adopted by the following vote:

Vote: Ayes: 4 Nays: 0 Absent: 1

**RESOLUTION #26-13:**

Councilman Klycek offered the following resolution and moved for its adoption:

**Resolved**, that the Byron Town Board approves the Town Clerk Kristy Murphy to attend the New York State Town Clerk's Conference, Regional and County Meetings for 2026.

Councilman Mason seconded the resolution which was adopted by the following vote:

Vote:           Ayes: 4       Nays: 0       Absent: 1

**RESOLUTION #26-14:**

Supervisor Thompson offered the following resolution and moved for its adoption:

**Resolved**, that the Byron Town Board accepts and continues the 3<sup>rd</sup> party custodial agreement with any commercial New York State bank regarding funds on deposit in excess of \$100,000.00.

Councilman Klycek seconded the resolution which was adopted by the following vote:

Vote:           Ayes: 4       Nays: 0       Absent: 1

**RESOLUTION #26-15:**

Councilman Mason offered the following resolution and moved for its adoption:

**Resolved**, that the Byron Town Board maintain an Equipment Inventory Account of items purchased at a cost of \$400.00 or more from the General, Highway and Sewer Budgets.

Councilman Hohn seconded the resolution which was adopted by the following vote:

Vote:           Ayes: 4       Nays: 0       Absent: 1

**RESOLUTION #26-16:**

Councilman Hohn offered the following resolution and moved for its adoption:

**Resolved**, that the Byron Town Board will pay any costs associated with the normal deductible amounts under the policies of insurance now in effect and any cost approved by the Town Board as payable under the Dental Expense Reimbursement Policy up to \$763.00 for each full-time employee, including the elected Highway Superintendent and Town Clerk, and their families, not covered under the current union contract.

Any money not used in the current year up to \$350.00 will accrue to the next year. The maximum amount that can be in the account in any calendar year shall be \$1,050.00.

*(The family will consist of employee, spouse and any children until the age of 26 years old.)*

Union employees, and the elected Highway Superintendent and Town Clerk, shall receive Teamsters Local #264 Health and Welfare dental and eye coverage. Eligibility for dental and eye coverage will be the same as medical insurance stated below.

Councilman Klycek seconded the resolution which was adopted by the following vote:

polled

Vote:           Ayes: 4       Nays: 0       Absent: 1

**RESOLUTION #26-17:**

Councilman Klycek offered the following resolution and moved for its adoption:

**Resolved**, that the Byron Town Board offer three (3) options to their full-time employees and elected Highway Superintendent and Town Clerk:

1. A Health Insurance Policy (*family, two person, or a single person*) for full-time employees, including the elected Highway Superintendent and Town Clerk.

2. Sixty percent (60%) of the current Health Insurance Policy premium (**the amount in which the Town of Byron pays**) for payment in lieu of Health Insurance. (Refer to Article 21.4 of the union Agreement between the Town of Byron and the Highway Employees dated January 1, 2024 – December 31, 2028.)

3. The Town shall provide to all full-time employees, including the elected Highway Superintendent and Town Clerk, the BCBS of WNY Gold Complete Plan with family coverage including coverage for dependent children up to the age of twenty-six (26) years. In addition, the Town will contribute to a Health Savings Account the amount of Three Thousand Five Hundred Dollars and NO/100 (\$3,500.00) for individual employees, including the elected Highway Superintendent and Town Clerk, and Seven Thousand Dollars and NO/100 (\$7,000.00) for employees, including the elected Highway Superintendent and Town Clerk, with families. The Town will continue to provide substantially similar insurance during the term of this Agreement, but shall have the right to provide such coverage through another insurance carrier or on a self-insured basis, at its discretion with notice to the Union with no diminishing of benefits. Employees, including the elected Highway Superintendent and Town Clerk, who are eligible for more than one (1) category of coverage (such as a family or a two-person plan, or town single plans) shall enroll in the least costly option. (Refer to Article 21 of the Union Agreement between the town of Byron and the Highway Employees dated January 1, 2024 – December 31, 2028.)

Effective the first pay period after January 1, 2026, each employee, including the elected Highway Superintendent and Town Clerk, will contribute \$25.00 per pay period toward the cost of health insurance.

All full-time employees, including the elected Highway Superintendent and Town Clerk (*Non-union and Union*), must show proof of insurance and this proof must be in their personal file, to receive the payment in lieu of health insurance. The in lieu of Health Insurance Benefit will be pro-rated and paid according to their pay schedule or pro-rated and payable after time worked for the Town of Byron.

Councilman Hohn seconded the resolution which was adopted by the following vote:  
polled

Vote:           Ayes: 4       Nays: 0       Absent: 1

**RESOLUTION #26-18:**

Supervisor Thompson offered the following resolution and moved for its adoption:

**Resolved,** that the Byron Town Board hereby adopts the following policy in regards to the payment of premiums for Health Insurance covering retired employees:

1. The Town of Byron shall pay such premiums covering employees during their lifetime who retire from full-time employment from the Town provided that all the following conditions are met:

a.) That the retiring employee shall have been an active working employee for a minimum of twenty five (25) years.

b.) One (1) year for early retirement may be considered in calculating said twenty-five (25) years.

c.) That on the effective date or the employee's retirement, he or she shall be at least fifty-five (55) years of age.

d.) Any full-time or part-time elected or appointed Town of Byron employee that starts work after January 1, 2003 will no longer have their Health Insurance Coverage paid by the Town of Byron after their retirement.

2. The retired employee may obtain additional coverage for his/her spouse and/or children at his/her cost by paying the Town an amount equal to any additional premium due at least five (5) days prior to the due date of payment by the Town on its policy.

3. This policy does not guarantee that coverage pursuant to the policy or policies as may be in effect from time to time covering Town employees shall be made available to the retired employees.

4. At such time as the eligible retired employees shall become eligible for Medicare, the Town shall provide on Medicare Supplement Coverage for him/her.

5. The above provisions will run consistent with the current Union Contract, except for item 1 (d).

Councilman Mason seconded the resolution which was adopted by the following vote:

Vote:           Ayes: 4           Nays: 0           Absent: 1

**RESOLUTION #26-19:**

Councilman Mason offered the following resolution and moved for its adoption:

***Resolved,*** that the Byron Town Board adopts the following Procurement Policy:

***Whereas,*** Section 104-B of the General Municipal Law (GML) requires every town to adopt internal policies and procedures governing all procurement of goods and services not subject to the bidding requirements and GML §103 or any other law; and

***Therefore, Be It Resolved,*** that the Town of Byron does hereby adopt the following procurement policies and procedures.

**TOWN OF BYRON'S PROCUREMENT POLICY**

**GUIDELINE #1: Every prospective purchase of goods or services shall be evaluated to determine the applicability of GML §103**

**GUIDELINE #2: All Purchases Of:**

1. Supplies or equipment which will exceed \$20,000 in the fiscal year.
2. Public works contracts over \$35,000 shall be formally bid pursuant to GML §103.

**GUIDELONE #3: All Estimated Purchases Of:**

1. Less than \$10,000 but greater than \$3,000 requires a written request for a Responsible Formal Proposal (RFP) and written/fax quotes from 3 vendors.
2. Less than \$3,000 but greater than \$1,000 requires an oral request for the goods and oral/fax quotes from 2 vendors.
3. Less than \$1,000 but greater than \$250 are left to the discretion of the purchaser.

**GUIDELINE #4: All Estimated Public Works Contracts Of:**

1. Less than \$20,000 but greater than \$10,000 requires a written RFP and fax/proposals from 3 contractors.
2. Less than \$10,000 but greater than \$3,000 requires a written RFP and fax/proposals from 2 contractors.
3. Less than \$3,000 but greater than \$500 are left to the discretion of the purchaser.

Any written RFP shall describe the desired goods, quantity and the particulars of delivery. The purchaser shall compile a list of all vendors from whom written/fax/oral quotes have been requested and the written/fax/oral quotes offered.

All information gathered in complying with the procedures of this guideline shall be preserved and filed with the documentation supporting the subsequent purchase of public works contract.

**GUIDELINE #5:** The lowest responsible proposal or quotes shall be awarded the purchase or public works contract unless the purchaser prepares a written justification providing reasons why it is in the best interest of the town and its taxpayers to make an award to other than the low bidder. If a bidder is not deemed responsible, facts supporting that judgment shall also be documented and filed with the record supporting the procurement.

**GUIDELINE #6:** A good faith effort shall be made to obtain the required number of proposals or quotations. If the purchaser is unable to obtain the required number of proposals or quotations, the purchaser shall document the attempt made at obtaining the proposals. In no event shall the inability to obtain the proposals or quotes be a bar to the procurement.

**GUIDELINE #7:** Except when directed by the Byron Town Board no solicitation of written proposals or quotations shall be required under the following circumstances:

- a. Acquisition of professional services
- b. Emergencies
- c. Sale source situations
- d. Goods purchased from agencies for the blind or severely handicapped
- e. Goods purchased from correctional facilities
- f. Goods purchased from another governmental agency
- g. Goods purchased from an auction
- h. Goods purchased for less than \$250
- i. Public works contracts for less than \$500

**GUIDELINE #8:** The Town requires that consideration in the solicitation of bids or quotes for services, supplies or contracts be given to:

- Small and/or locally owned businesses, with priority to businesses owned by or which employs low or moderate income persons, as defined by HUD, and
- Qualified Minority and Women-Owned Business Enterprises (M/WBE) firms listed in the directory of certified minority and women-owned business maintained by the Empire State Development Corporation on its website at [www.nylovesmwbe.ny.gov](http://www.nylovesmwbe.ny.gov) or at [http://www.empire.state.ny.us/Small\\_and\\_Growing\\_Businesses/mwbe.asp](http://www.empire.state.ny.us/Small_and_Growing_Businesses/mwbe.asp);

These provisions shall apply to the procurement of goods and services related to the implementation of the federally funded programs and activities.

**GUIDELINE #9:** The Town is required, in accordance to OMB guidance in 2 CFR part 180, Debarment and Suspension, to verify vendors with whom the Town purchases more than \$25,000 of goods or services during the year with the Excluded Parties List System (EPLS) government website.

**GUIDELINE #10:** This policy shall be reviewed annually by the Byron Town Board at its Organizational Meeting or as soon as thereafter as is reasonably practicable.

**GUIDELINE #11: Procuring Professional Services:**

1. The Town Board has adopted the following policy under which, and the manner in which, procurements of professional services shall be made:

a. As a matter of good practice, Requests for Proposals (RFP's) should be done in order to hire the most qualified service provider, at the most reasonable price. Annual RFP's are not required; however, they must be done for any initial contracts exceeding \$20,000. Note that the \$20,000 limit is an annual limit, but the threshold for a professional engagement for a specific type of service or project, which may span multiple fiscal years, is \$35,000.

b. Engagements for under \$20,000 do not require an RFP; however, it is expected that departments will exercise due diligence to make sure that a competent professional is chosen, at a reasonable fee. If there is a possibility that the scope of services might ultimately exceed \$20,000 annually due to multiple phases of work or due to certain contingencies, departments should consider preparation of an RFP. Where we have a combination of goods and services the two need to be reviewed separately to determine if board approval is necessary in a proposal. If a payment request is made for services in excess of \$20,000, and an RFP was not solicited, Town Board approval will be required prior to payment by the Town.

Councilman Hohn seconded the resolution which was adopted by the following vote:

Vote:           Ayes: 4       Nays: 0       Absent: 1

**RESOLUTION #26-20:**

Councilman Hohn offered the following resolution and moved for its adoption:

**Resolved**, that the Byron Town Board selects the Batavia Daily News as the legal newspaper for the Town of Byron.

Councilman Mason seconded the resolution which was adopted by the following vote:

Vote:           Ayes: 4       Nays: 0       Absent: 1

**RESOLUTION #26-21:**

Councilman Klycek offered the following resolution and moved for its adoption:

**Resolved**, that the Byron Town Board cover the following *full-time employees/elected town officials* under Disability Insurance through the Town of Byron:

- a. Highway Superintendent
- b. Town Clerk
- c. Highway Employees

Supervisor Thompson seconded the resolution which was adopted by the following vote:

Vote:           Ayes: 4       Nays: 0       Absent: 1

**RESOLUTION #26-22:**

Supervisor Thompson offered the following resolution and moved for its adoption:

**Resolved**, that the Byron Town Board pay \$50.00 to the Byron Fire Department No. 1 for the use of the municipal water for the restroom facilities at the Byron Community Park on McElver Street, plus \$1.00 for the annual rent of the facilities.

**Therefore Let It be Resolved**, that a total of \$51.00 will be an annual amount to be paid.

**Further Be It Resolved**, that a copy of this agreement between the Town of Byron and the Byron Fire Dept. No. 1 is on file in the Town Clerk's Office.

Councilman Klycek seconded the resolution which was adopted by the following vote:

Vote:           Ayes: 4       Nays: 0       Absent: 1

**RESOLUTION #26-23:**

Councilman Mason offered the following resolution and moved for its adoption:

***Resolved***, that if an appointed part-time salaried employee has requested a “***Medical Leave of Absence***” this is to be done with a written statement from their physicians stating they are unable to perform their duties for the Town of Byron.

***Further Be It Resolved***, that if an appointed part-time salaried employee is unable to perform his or her duties, said employee will be paid his or her salary for a period of one (1) month, starting from the date of disability, after that period the salary will be terminated.

Councilman Klycek seconded the resolution which was adopted by the following vote:

Vote:           Ayes: 4           Nays: 0           Absent: 1

**RESOLUTION #26-24:**

Councilman Hohn offered the following resolution and moved for its adoption:

***Resolved***, that the Byron Town Board approves the Building Permits, Zoning Permits and Land Separation Schedule of Fees for 2026.

Supervisor Thompson seconded the resolution which was adopted by the following vote:

Vote:           Ayes: 4           Nays: 0           Absent: 1

**RESOLUTION #26-25:**

Councilman Klycek offered the following resolution and moved for its adoption:

***Resolved***, that the Byron Town Board authorizes the Town of Byron Council Members to attend training classes for 2026, not to exceed \$2,500 for the year.

Supervisor Thompson seconded the resolution which was adopted by the following vote:

Vote:           Ayes: 4           Nays: 0           Absent: 1

**RESOLUTION #26-26:**

Supervisor Thompson offered the following resolution and moved for its adoption:

***Resolved***, that the Byron Town Board approves the Official Undertaking/Crime Insurance Policy and for the Tax Collector and Deputy Tax Collector to be covered by the Town of Byron’s Theft Insurance in the amount of \$650,000.00.

***Further Be It Resolved***, that the Town of Byron theft insurance cover the Supervisor and Deputy Supervisor for \$40,000.00, and all other employees for \$10,000.00.

Councilman Klycek seconded the resolution which was adopted by the following vote:

Vote:           Ayes: 4           Nays: 0           Absent: 1

**DRUG AND ALCOHOL TESTING REGULATIONS:**

**RESOLUTION #26-27:**

Councilman Mason offered the following resolution and moved for its adoption:

***Resolved***, that the Byron Town Board adopts the Drug and Alcohol Testing Regulations for employees with a CDL License as follows:

**DRUG AND ALCOHOL TESTING REGULATIONS FOR EMPLOYEES WITH CDL LICENSES:**

The United States Department of Transportation (DOT) has issued regulations pursuant to the Omnibus Transportation Employee Testing Act of 1991 (the Act") governing the use of drugs and alcohol by persons holding commercial drivers' licenses (CDLs). These regulations require employers to conduct mandatory drug and alcohol testing of all drivers who operate commercial motor vehicles. This policy became effective on January 1, 1996.

**Further Be It Resolved,** that all employees are to sign a form stating that they have been made aware of the Drug and Alcohol Testing Program in the Town of Byron and that this form will be placed in their personal file.

Councilman Hohn seconded the resolution which was adopted by the following vote:

Vote:           Ayes: 4       Nays: 0       Absent: 1

**RESOLUTION #26-28:**

Councilman Hohn offered the following resolution and moved for its adoption:

**Resolved,** that the Byron Town Board appoints Kristy Murphy as the Records Management Officer for the Town of Byron.

Councilman Mason seconded the resolution which was adopted by the following vote:

Vote:           Ayes: 4       Nays: 0       Absent: 1

**RESOLUTION #26-29:**

Councilman Klycek offered the following resolution and moved for its adoption:

**Resolved,** that the Retention and Disposition Schedule for New York Local Government Records (LGS-1), issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.

Councilman Mason seconded the resolution which was adopted by the following vote:

Vote:           Ayes: 4       Nays: 0       Absent: 1

**RESOLUTION #26-30:**

Supervisor Thompson offered the following resolution and moved for its adoption:

**Resolved,** that the Byron Town Board approves the revised Refuse and Garbage Fee Schedule for 2026.

Councilman Klycek seconded the resolution which was adopted by the following vote:

Vote:           Ayes: 4       Nays: 0       Absent: 1

**EXECUTIVE SESSION:**

A **MOTION** was made by Councilman Klycek to go into executive session at 6:33pm to discuss a medical, financial, credit or employment history of a particular person or corporation or relating to an appointment, promotion, demotion, discipline or removal of a person. The

**MOTION** was seconded by Councilman Mason and carried with the following polled vote:

Supervisor Thompson-	Aye
Councilman Klycek-	Aye
Councilman Hohn-	Aye
Councilman Dilcher-	Absent
Councilman Mason-	Aye

A **MOTION** was made by Councilman Hohn to come out of executive session at 7:05 pm. The **MOTION** was seconded by Councilman Mason and carried with the following vote:  
Vote: Ayes: 5      Nays: 0      Absent: 1

**No Action Was Taken During Executive Session**

A **MOTION** was made by Supervisor Thompson to appoint Councilman Mason and Councilman Hohn as Planning Board Liaisons for 2026. The motion was seconded by Councilman Klycek and carried with the following vote:  
Vote:            Ayes: 5      Nays: 0      Absent: 1

A **MOTION** was made by Supervisor Thompson to appoint Councilman Dilcher and Councilman as Liasons to the Fire Department for 2026. The motion was seconded by Councilman Klycek and carried with the following vote:  
Vote:            Ayes: 5      Nays: 0      Absent: 1

A **MOTION** was made by Supervisor Thompson to advertise in the Batavia Daily News for all vacant Town of Byron positions. The motion was seconded by Councilman Klycek and carried with the following vote:  
Vote:            Ayes: 5      Nays: 0      Absent: 1

**ADJOURN:**

A **MOTION** was made by Councilman Klycek to adjourn the Byron Town Board Organizational Meeting at 7:07 p.m. The motion was seconded by Councilman Mason and carried with the following vote:  
Vote:            Ayes: 4      Nays: 0      Absent: 1

Respectfully Submitted,



Kristy Murphy  
Byron Town Clerk

Dated: January 5, 2026 – Town Board – Official Salaries:

**NAME, ADDRESS & PHONE NO.**      **POSITION**      **SALARY**      **PAYMENT**      **TERM OF OFFICE**

**SUPERVISOR – COUNCILPERSON**

**Jeffrey Thompson**  
**Office Address & Phone No.**  
7028 Rte. 237, P.O. Box 9, Byron, NY 14422  
Phone: 585-548-7123 x 14  
**Home Address & Phone No.**  
5931 Tower Hill Road, Byron, NY 14422  
Phone: 585-851-1469

**Supervisor**      **\$12,502/yr.**      **Monthly**      **1/1/2026-12/31/2026**  
(1 Year Elected Term of Office)

**Brandon Mason**  
**Home Address & Phone No.**  
5876 Bird Road, Byron, NY 14422  
Phone: 585-474-9362

**Deputy Supervisor**      **\$1,000/yr.**      **Quarterly**      **1/1/2026-12/31/2026**  
(Appointed Position)

**Steven Hohn**  
**Home Address & Phone No.**  
7310 Cockram Road, Byron, NY 14422  
Phone: 585-703-5528

**Council-person**      **\$3,382/yr.**      **Quarterly**      **1/1/2026-12/31/2028**  
(3 Year Elected Term of Office)

**Brandon Mason**  
**Home Address & Phone No.**  
5876 Bird Raod, Byron, NY 14422  
Phone: 585-474-9362

**Council-person**      **\$3,382/yr.**      **Quarterly**      **1/1/2026-12/31/2027**  
(2 Year Unexpired Term of Office)

**Martin Dilcher**  
**Home Address & Phone No.**  
7050 Old State Road, Bergen, NY 14416  
Phone: 585-721-0364

**Council-person**      **\$3,382/yr.**      **Quarterly**      **1/1/2026-12/31/2028**  
(3 Year Elected Term of Office)

**Alfred Klyceck**  
**Home Address & Phone No.**  
6872 Lyman Road, Byron, NY 14422  
Phone: 585-548-9025

**Council-person**      **\$3,382/yr.**      **Quarterly**      **1/1/2024-12/31/2027**  
(4 Year Elected Term of Office)

**NAME, ADDRESS & PHONE NO.      POSITION      SALARY      PAYMENT      TERM OF OFFICE**

**TOWN CLERK - DEPUTY TOWN CLERK**

**Kristy Murphy**  
**Office Address & Phone No.**  
 7028 Rte. 237, P.O. Box 9, Byron, NY 14422  
**Home Address & Phone No.**  
 6951 Ivison Road, Byron, NY 14422  
 Phone: 585-548-7123 x 10

**Town Clerk**      **\$39,140/yr.**      **Bi-Weekly**      **1/1/2026-12/31/2028**  
**Registrar of Vtr. St.**      **\$530/yr.**      **Bi-Weekly**      **(3 Year Elected Term of Office)**  
**Tax Collector**      **\$5,528/yr.**      **Bi-Weekly**  
**Sewer Billing/Collect.**      **\$4,030/yr.**      **Bi-Weekly**

**Debra Buck-Leaton**  
**Home Address & Phone No.**  
 7350 Batavia-Byron Road, Byron, NY 14422  
 Phone: 585-548-7759

**Deputy Town Clerk**      **\$22.00/hr.**      **Bi-Weekly**      **1/1/2026-12/31/2026**  
 (Appointed Position)



**NAME, ADDRESS & PHONE NO.      POSITION      SALARY      PAYMENT      TERM OF OFFICE**

**TOWN JUSTICES – TOWN ATTORNEYS – CONSTABLE**

**Edward Shenck**      **Town Justice**      **\$10,300/yr.**      **Monthly**      **1/1/2025-12/31/2028**  
**Office Address & Phone No.**      **(4 Year Elected Term of Office)**  
 7028 Rte. 237, P.O. Box 9, Byron, NY 14422  
 Phone: 585-548-7123 x 18

**Christopher Scopano**      **Town Justice**      **\$10,300/yr.**      **Monthly**      **1/1/2025-12/31/2028**  
**Office Address & Phone No.**      **(4 Year Elected Term of Office)**  
 708 Rte. 237, P.O. Box 9, Byron, NY 14422  
 Phone: 585-548-7123 x 18

**Liza Smith**      **Court Clerk**      **\$22.00/hr.**      **Bi-Weekly**      **1/1/2026-12/31/2026**  
**Office Address & Phone No.**      **(Appointed Position)**  
 7028 Rte. 237, P.O. Box 9, Byron, NY 14422  
 Phone: 585-548-7123 x 18

**John Sansone**      **Town Attorney**      **Fee Basis**      **1/1/2026-12/31/2026**  
**Office Address**      **(Appointed Position)**  
 131 East Ave., Lockport, NY 14094

**Benjamin Wisniewski**      **Town Solar Attorney**      **Fee Basis**      **1/1/2026-12/31/2026**  
**Office Address**      **(Appointed Position)**  
 1150 Crosspointe Lane, Suite 2, Webster, NY 14580

**Robert Ziack**      **Town Prosecutor**      **\$5,100/yr.**      **1/1/2026-12/31/2026**  
**(Appointed Position)**

**Chad Cummings**      **Town Constable**      **\$2,508/yr.**      **1/1/2026-12/31/2026**  
**(Appointed Position)**

**NAME, ADDRESS & PHONE NO.      POSITION      SALARY      PAYMENT      TERM OF OFFICE**

**ASSESSOR – BOARD OF ASSESSMENT REVIEW**

**Louise Passarell**      Assessor      \$19,000      Monthly      10/1/2022-9/30/2028  
 Office Address & Phone No.      (6 Yr. Appointed Position)  
 7028 Rte. 237, Byron, NY 14422  
 Phone: 585-548-7123 x 17

**Shannon Thompson**      Assess. Board of Review      \$150/yr.      Annually      10/1/2022-9/30/2027  
 Home Address:      (5 Yr. Appointed Position)  
 5931 Tower Hill Road, Byron, NY 14422

**Nelson Grimm**      Assess. Board of Review      \$150/yr.      Annually      10/1/23-9/30/2028  
 Home Address:      (5 Yr. Appointed Position)  
 7717 Ivison Road, Byron, NY 14422

**Roger Rouse**      Assess. Board of Review      \$150/yr.      Annually      10/1/2025-9/30/2030  
 Home Address:      (5 Yr. Appointed Position)  
 7030 Lyman Road, Bergen, NY 14416

**ZONING/CODE ENFORCEMENT – PLANNING BOARD – ZONING BOARD OF APPEALS**

<b>NAME, ADDRESS &amp; PHONE NO.</b>	<b>POSITION</b>	<b>SALARY</b>	<b>PAYMENT</b>	<b>TERM OF OFFICE</b>
<b>Zoning/Code Enforcement Officer</b> Office Address & Phone No. 7028 Rte. 237, Byron, NY 14422 Phone: 585-548-7123 x 15 Cell:		\$16,500/yr.	Monthly	1/1/2026-12/31/2026 (Appointed Position)
Home Address	Planning Board Secretary	\$22.00/hr.	Quarterly	1/1/2026-12/31/2026
	Zoning Board of Appeals Secretary	\$22.00/hr.	Quarterly	1/1/2026-12/31/2026 (Appointed Position)
<b>Christopher Hilbert</b> Home Address 7060 Lyman Road, Bergen, NY 14416	Planning Board Chairman	\$80/mtg.	Quarterly	1/1/2023-12/31/2027 (5 Year Appointed Term of Office)
<b>Laura Bestehorn</b> Home Address 6420 Byron-Holley Road, Byron, NY 14422	Planning Board	\$50/mtg.	Quarterly	1/1/2025-12/31/2029 (5 Year Appointed Term of Office)
<b>William Stevens</b> Home Address 6181 Cook Road, Byron, NY 14422	Planning Board	\$50/mtg.	Quarterly	2/14/2024-12/31/2028 (5 Year Appointed Term of Office)
<b>Jenn Tuerk</b> Home Address 6282 Rte. 262, Byron, NY 14422	Planning Board	\$50/mtg.	Quarterly	2/14/2024-12/31/2028 (5 Year Appointed Term of Office)
<b>Jason Jack</b> Home Address 6437 Freeman Road, Byron, NY 14422	Planning Board	\$50/mtg.	Quarterly	5/1/2023-12/31/2028 (5 Year Appointed Term of Office)

NAME, ADDRESS & PHONE NO.	POSITION	SALARY	PAYMENT	TERM OF OFFICE
<b><u>ZONING/CODE ENFORCEMENT – PLANNING BOARD – ZONING BOARD OF APPEALS – Continued:</u></b>				
William Stevens Home Address 5876 Bird Road, Byron, NY 14422	Planning Board Alternate	\$50/mtg.	Quarterly	3/13/2024-12/31/2028 (5 Year Appointed Term of Office)
Matthew Hilbert Home Address 7060 Lyman Road, Bergen, NY 14416	Planning Board Alternate	\$50/mtg.	Quarterly	1/1/2025-12/31/2029 (5 Year Appointed Term of Office)
Aaron Sharp Home Address 6651 Searls Road, Byron, NY 14422	Zoning Board of Appeals Chairman	\$25/mtg.	Quarterly	1/1/2023-12/31/2027 (5 Year Appointed Term of Office)
Donna Bobzin Home Address 6485 Byron-Holley Road, Byron, NY 14422	Zoning Board of Appeals	\$25/mtg.	Quarterly	1/1/2026-12/31/2030 (5 Year Appointed Term of Office)
Jeremy Fuller Home Address P.O. Box 303, Byron, NY 14422	Zoning Board of Appeals	\$25/mtg.	Quarterly	1/1/2025-12/31/2029 (5 Year Appointed Term of Office)
Kimberly Palmer Home Address 6308 West Main St., Byron, NY 14422	Zoning Board of Appeals	\$25/mtg.	Quarterly	1/1/2022-12/31/2026 (5 Year Appointed Term of Office)
Darla Barnum Home Address 6861 Terry Street, Byron, NY 14422	Zoning Board of Appeals	\$25/mtg.	Quarterly	1/1/2025-12/31/2029 (5 Year Appointed Term of Office)
Home Address	Zoning Board of Appeals Alternate	\$25/mtg.	Quarterly	1/1/2026-12/31/2030 (5 Year Appointed Term of Office)

**NAME, ADDRESS & PHONE NO.**

**POSITION**

**SALARY**

**PAYMENT**

**TERM OF OFFICE**

**CULTURE AND RECREATION**

**Robert & Elizabeth Wilson**      **Historians**      **\$1,300/yr.**      **Quarterly**      **1/1/2026-12/31/2026**  
**Museum Address & Phone No.**  
6405 Townline Road, Byron, NY 14422  
Phone: 585-548-2302  
**Home Address & Phone No.**  
6451 Mill Pond Road, Byron, NY 14422  
Phone: 585-548-9008

**Recreation Leader**      **\$20/hr.**      **Bi-Weekly**      **1/1/2026-12/31/2026**  
(Appointed Position)

**Recreation Aide**      **\$18/hr.**      **Bi-Weekly**      **1/1/2026-12/31/2026**  
(Appointed Position)

**Bradford Nickerson**      **Park Committee Chairperson**      **1/1/2026-12/31/2026**  
**Home Address**  
5597 Cockran Road, Byron, NY 14422  
(Appointed Position)

**Kara Ivison**      **Park Committee Vice Chairperson**      **1/1/2026-12/31/2026**  
**Home Address**  
7311 Ivison Road, Byron, NY 14422  
(Appointed Position)

**Don Yaxley**      **Park Committee Secretary**      **1/1/2026-12/31/2026**  
**Home Address**  
6301 Rte. 262, Byron, NY 14422  
(Appointed Position)

**Al Secash**      **Park Committee**      **1/1/2026-12/31/2026**  
**Home Address**  
6377 Freeman Road, Byron, NY 14422  
(Appointed Position)

**Diving Downs**      **Park Committee**      **1/1/20206-12/31/2026**  
**Home Address**  
7383 Beaver Meadows Road, Bergen, NY 14416  
(Appointed Position)

**NAME, ADDRESS & PHONE NO.      POSITION      SALARY      PAYMENT      TERM OF OFFICE**

**CULTURE AND RECREATION – Continued:**

**Frank Stroek**      Park Committee      1/1/2026-12/31/2026  
**Home Address**      (Appointed Position)  
 6613 North Bergen Road, Byron, NY 14422

**CUSTODIAN**

**Lori Vogt**      Town Hall/Garage Custodian      \$5,150.00      Monthly      1/1/2026-12/31/2026  
**Home Address**      (Appointed Position)  
 5651 Byron-Holley Road, Byron, NY 14422

**TRANSFER STATION ATTENDANTS**

**Eddie Zietvogel**      Trash Attendant      \$19.00/hr.      Bi-Weekly      1/1/2026-12/31/2026  
**Home Address**      (Appointed Position)  
 6623 Cole Road, Byron, NY 14422

**Ed Miller**      Trash Attendant      \$18.00/hr.      Bi-Weekly      1/1/2026-12/31/2026  
**Home Address**      (Appointed Position)  
 6544 Byron-Holley Road, Byron, NY 14422

**Evan Orto**      Trash Attendant      \$18.00/hr.      Bi-Weekly      1/1/2026-12/31/2026  
**Home Address**      (Appointed Position)  
 6840 Rte. 237, Byron, NY 14422

**Abigail Esparza**      Trash Attendant      \$18.00/hr.      Bi-Weekly      1/1/2026-12/31/2026  
**Home Address**      (Appointed Position)  
 6984 Swamp Road, Byron, NY 14422

**NAME, ADDRESS & PHONE NO.      POSITION      SALARY      PAYMENT      TERM OF OFFICE**

**FIRE DEPARTMENTS AND RESCUE SQUAD**

**Brian Hickey**  
South Byron Volunteer Fire Company, Inc.  
7389 Rte. 237, P.O. Box 30, S. Byron, NY 14557  
Phone: 585-548-2611 (Rec Hall)  
South Byron Fire Dept. – Fire Chief

**Reggie MacDonald**  
South Byron Volunteer Fire Company, Inc.  
7389 Rte. 237, P.O. Box 30, S. Byron, NY 14557  
South Byron Fire Dept. – President

**Dwane Weatherell**  
Byron Fire Dept. – Fire Chief  
Byron Fire Dept. No. 1  
6357 Townline Road, P.O. Box 210, Byron, NY 14422

**Steve Lockner**  
Byron Fire Dept. - President  
Byron Fire Dept. No. 1  
6357 Townline Road, P.O. Box 210, Byron, NY 14422

**Brad Nickerson**  
Byron Rescue Squad – Captain  
Byron Rescue Squad  
6357 Townline Road, P.O. Box 210, Byron, NY 14422