

**SPECIAL BYRON TOWN BOARD BUDGET MEETING**

*October 29, 2009*

The Special Byron Town Board Budget Meeting was called to order by Supervisor Thomas Felton at 6:05 p.m. with the following people present:

- Supervisor.....Thomas Felton
- Council Members.....Jack Redick  
Craig Ferguson  
Jeanne Freeman  
John Ivison
- Town Clerk.....Debra Buck-Leaton
- Highway Superintendent.....George Heins

**Public:**

- Jim Cudney.....Byron-Holley Road, Byron
- Mickey Truax.....Swamp Road, Byron
- David Chupp.....Tripp Road, Byron
- Bob Wilson.....Mill Pond Road, Byron
- Wayne Austin.....Ivison Road, Byron
- Pete Yasses.....Rte. 237, Byron
- John and Donna Durand.....Townline Road, Byron
- Don Liles.....S. Byron

**PLEDGE TO THE FLAG:**

Supervisor Felton led the people in attendance in the Pledge of Allegiance.

**PROPOSED 2010 TOWN OF BYRON BUDGET:**

The Town Board discussed the Proposed 2010 Town of Byron General, Sewer, Highway and Fire Department budgets. The following comments and inquiries were made:

**Sewer Fund Preliminary Budget:**

**SS8140.1 (General Operations & Transportation Personal Service):**

Decreased from \$12,900 to \$8,500 due to coming in under budget for 2009

**SS8140.1M (General Operations & Transportation Personal Service Mowing):**

Decreased from \$5,200 to \$4,000 due to coming in under budget for 2009

**General Fund Preliminary Budget:**

Imbalance of revenue vs. expenses for 2009 of about \$21,000.

**A1010.1 & A1010.1A (Town Board Personal Services):**

Maintain Town Board, Supervisor annual expense at flat rate

**A1110.1C (Justices Personal Services):**

·Justices receive 2.7% pay raise—DiMatteo again requesting to get paid the same as Lamkin—denied.

**A1220.1B (Personal Services – Bookkeeper):**

·Bookkeeper pay raise of 2.7%

**A1320.4 (Auditor Contractual Expense):**

·Increase to \$2,000—balance reflected in Water II.

**A1330.1 (Tax Collector Personal Services), A1410.1 (Town Clerk Personal Services & A4020.1 (Registrar of Vital Statistics Personal Services):**

·Pay raise of 3%.

**A1355.1 (Assessor Personal Services):**

·Flat per his request.

**A1410.1A (Deputy Town Clerk Personal Services):**

·Decreased from \$8,000 to \$5,000—no more newsletters.

**A1410.2 (Town Clerk Equipment Expense):**

·Added .2 account for \$1,500 laptop and \$500 for excess equipment.

**A1420.4 (Attorney Contractual Expense):**

·\$10,500 base for normal operating budget plus \$5,000 for additional work which may be required if we ramp up zoning enforcement.

**A1420.4W (Attorney Contractual Expense – Water Districts):**

·Added line item for Water V, VI, VII, VIII at a cost of \$8,000/district plus \$6,000/each to complete water III and IV. Should show revenue next year of \$44,000 when water III, IV, V, VI, VII are funded by USDA. It is unlikely that all of these will open and close in one year; however, these are the districts that we are working with today. We may incur some legal costs in one year, then be “refunded” the next year.

**A1620.4 (Buildings Contractual Expense):**

·Remain flat—small usage to date—will plan on purchasing windows and doors out of this account this year.

**A1670.4 (Central Printing & Mailing Contractual Expense) & A1680.4 (Central Data Processing Contractual Expense):**

·Increase by \$500 as we are close on budget for 2009 on each account. We are scheduled to save approximately \$500 for 2010 due to decrease in copier service contract (no newsletter=less copies)

**A1990.4 (Special Items Contingent):**

·Stable at \$10,000.

**A3620.1 (Safety Inspection Personal Services):**

·CEO: much discussion over proposed salary increase from \$17,550 to \$24,000+ - this still needs work. CEO feels that he should be paid more for the additional time required to do a decent job with zoning. Increased contractual to \$3,100 largely due to \$400 for NYS Code books. May look to hire ZEO (doesn't need to be certified) under ZEO expense line. Supervisor recommends 3% raise with request to close up open permits.

**A6510.4 (Veteran's Service):**

·Cut to \$300 – just billed \$230 for 2009.

**A7110.4 (Park Program Contractual):**

· Increased \$1,000 to reflect overrun in 2009 budget. Did not budget \$2,000 to potentially assist with Robins Brook in exchange for improving our parks in Town.

**A7110.4P (Park Program-Park Committee):**

·Cut funding from \$3,000 to \$2,000 due to the fact they don't need gate keeper (\$500).

**A7410.4 (Library Contractual Expense):**

·Decreased to \$1,000 for outreach—plan to pay as we go (if possible). Library pulling out of Gillam Grant, which is where our citizens go for their library needs (and Richmond). Will donate Byron books to GG.

**A7310.4 (Youth Program Gillam-Grant) & A7620.4 (Adult Recreation Gillam-Grant):**

·Flat funding per request.

**A8010.1Z (Zoning Personal Services):**

· Added \$5,000 to potentially hire another individual to assist with this function or increase pay for the CEO to spend more time on this function.

**A8030.4 (Research Contractual Expense) & A8030.4W (Research Contractual Expense Water Districts)**

·In addition to flat \$5,000 base, we have water projects.

·Increase to \$49,000: \$3,000/PEDS Water V, VI, VII, VIII \$12,000; \$8,000 grant writer Water V, VI, VII, VIII \$32,000. Should encumber research and attorney funds from 2009 to cover 2010 funds for Water III and IV. Can only do with billings (invoices)

**A8160.1 & A8160.4 (Refuse & Garbage Contractual):**

·Keeping expenses at \$30,500. We are running behind right now; however, we expect more business with the no-burn regulations

**A9060.8, A9060.8A, A9060.8H, A9060.8HD, A9060.8T & A9089.8 (Employee Benefits):**

·This includes town clerk, highway superintendent, and (3) retirees.

Retirees health ins.: \$8,588

Hwy Superintendent: \$3,050 (note 1)

Clerk: \$2,300 (note 2)

Note 1: single  $\$202.60 \times 7 \text{ months} = \$1,418.20$

$\$232.99 \times 5 \text{ months} = \$1,630.93$

Note 2: family  $\$545/m \times 0.6 \times 0.8 \times 7 \text{ months} = \$1,831.27$

$\$627/m \times 0.6 \times 0.8 \times 5 \text{ months} = \$1,504.80$

Total=\$3,336.07 (current ILO)

If clerk takes insurance, our cost will increase b/c no 40% ILO reduction

9060.8IL \$3,336 (clerk's ILO—Family  $\times 0.80 \times 0.60$  without HSA portion)

9060.8H \$4,000 (presume highway superintendent receives \$1,500 HSA-single, clerk ILO portion is \$1,440 plus \$960 if clerk opts for plan.)

**A9901.9 (Interfund Transfers – Highway Fund):**

· Moving \$19,500 to hwy. Should plan on moving \$12,944 to general reserve (building Improvements/Replacement).

**A9902.9 (Interfund Transfers – Risk Retention):**

·Remains at \$0 for 2010. Will plan on drawing down risk retention account when the VanSlyke property claim comes back from County in 2011-2012.

**Revenue:**

**A1120 (Non Property Co. Dist. - Sales Tax):**

·Figure on flat sales tax income per County Treasurer.

**A3005 (State Aid – Mortgage Tax):**

·Mortgage tax decrease due to economy.

**A3820 & A3820L (Youth Aid – Local Rec Program):**

·Planning on \$2K back from State for NY State Aid—youth. Guessing that we will get \$1,100 for our local program—Debra says we wont know until next year.

**Adjustments To General Budget From Our Last Meeting 10.21.09:**

Considering that we are forecasting \$51,920 in additional revenues and \$73,376 in additional expenses, our goal is to cut our expenses by \$21,456 to get the budget to balance. There are some items within our control to adjust:

Contingency: Cut this by **\$5,000** to stay in line with past years budgets.

Parks: Cut this by **\$2,000** for Robbins Brook support

Adjust Garbage income and expense to reflect a balance—we are currently forecasting a \$7,400 deficit. We can cut expenses A8160.1 from \$7,900 to \$7,500 and A8160.4 from \$30,000 to \$23,000. I would suggest increasing the cost of the bags from \$2 to \$2.25 or \$2.50 to assure the revenue stream, and perhaps enhance it. Net savings is **\$7,400**.

| <i>Refuse</i>  | 2007   | 2008    | ytd 9.30 | 2010    |
|----------------|--------|---------|----------|---------|
| Income:        | 25,079 | 28,413  | 19,240   | 37,900  |
| Expenses:      | 26,897 | 26,784  | 16,923   | 30,500  |
| Profit/(loss): | 1,818  | (1,629) | 2,317    | (7,400) |

Cut the General Reserve transfer from \$20,000 to \$12,944. net savings of **\$7,056**.

By making these changes, we will require the same fund balance transfer as last year at \$109,965.

**Highway Fund Preliminary Budget:**

**DA2301 (Intergovernmental Charges Sewer):** After discussions with the Bookkeeper and Highway Superintendent Brian Forsyth’s time in the sewer department will be paid out of the sewer department account numbers SS8110.1 and SS8140.1 and SS8140.1M, not the highway budget for 2010.

**DA5031 (Interfund Transfer Highway Fund):** Decrease to \$19,500 for 2010 from \$25,000 in 2009

**DA9060.8S (Employees Benefits Sick Time Accumulation):**

·Decrease from \$31,000 to \$15,500

**DA9950.9 (Interfund Transfers Highway Reserve):**

·Increased from \$50,000 in 2009 to \$95,000 in 2010

**Fire Department Budgets:**

·The fire departments would like multi-year contracts and for the Town to supply equipment and manpower to oil and stone driveways.

·For a three year contract Supervisor Felton would recommend an increase for 2010 to \$74,000, 2011 to \$76,000, and 2012 to \$78,000

·Increasing budget to \$74,000 for each fire department in 2010 would mean an increase in taxes from \$1.36/thousand in 2009 to \$1.47/thousand in 2010.

**Chief Durand:** It would cost \$110,000 to run the fire department. He would like to increase training, recruitment and communications. He has put \$1,500 in the budget for training and communications. He would like to increase this to \$4,000.

**Pete Yasses:** He would like to see an increase to \$110,000 even if it increases taxes. Most training is mandated by the government.

**Chief Wilson:** Will have to decrease training, communications and recruitment. The fire departments may have to cut services. Does the town require training records from other service providers in the town.

**Councilman Ivison:** The Town Board's approach has been to stay firm with the \$68,000 until someone gave in and consolidation has seriously been discussed. He would support \$74,000 for each department with a one year contract.

**Councilman Redick:** He does not agree with holding back funds. He would agree with an increase to \$74,000 for each department.

**Councilman Ferguson:** He is not against either leaving it or increasing it.

**Councilwoman Freeman:** Would increase to \$74,000, but only a one year contract.

**Supervisor Felton:** The consensus from the Town Board is that the Town will budget \$74,000 for each fire department with a one year contract, and will also put in the contract the necessity of the town to receive training certificates, and oil and stoning of the parking lots at both fire departments.

A **motion** was made by Councilman Ivison to hold the regularly scheduled November Town Board meeting and the Public Hearing on the 2010 General, Highway, Sewer and Fire Department Budgets on Tuesday, November 10, 2009, at 7:00 p.m. The motion was seconded by Councilman Ferguson and carried with the following vote:

Vote:

Ayes: 5

Nays: 0

**ADJOURN:**

A **motion** was made by Councilman Redick to adjourn the Special Budget Meeting of the Byron Town Board at 8:35 p.m. The motion was seconded by Councilman Ivison and carried with the following vote:

Vote:                                      Ayes: 5                                      Nays: 0

Respectfully Submitted,

Debra M. Buck-Leaton  
Byron Town Clerk