

A motion was made to appoint Melissa Ierlan as Town of Byron Code/Zoning Enforcement Officer by Councilman Dilcher. The motion was seconded by Councilman Knickerbocker and carried with the following vote:

Vote: Ayes: 5 Nays: 0

Notice was given that the Town Attorney would be retiring at the end of the year. However, the Board was assured that they will remain as the Water Attorney. The Town will begin looking for new legal representation.

There was discussion concerning the Engineering Services. The existing firm is still onboard, and statements of support came from Councilmen Dilcher and Thompson. This was tabled.

There was some discussion concerning whether the Town needs a grant writer moving forward. This was tabled.

A motion was made to appoint David Leaton to fill the position of Public Works Administrator by Councilman Dilcher. The motion was seconded by Councilman Thompson and carried with the following vote:

Vote: Ayes: 5 Nays: 0

A motion was made to continue with Byron Town Board meetings at 7:00 PM on the 2nd Wednesday of every month by Supervisor Hensel. The motion was seconded by Councilman Thompson and carried with the following vote:

Vote: Ayes: 5 Nays: 0

A motion was made to have the Batavia Daily News as the legal newspaper for the Town of Byron by Supervisor Hensel. The motion was seconded by Councilman Thompson and carried with the following vote:

Vote: Ayes: 5 Nays: 0

The following items were presented for consideration at this time. Action on these items were tabled to a future meeting.

- To explore the possibility of adding a monthly workshop date to the calendar for the Board.
- To explore the adoption of meeting standards: processes and procedures
- To explore the creation of a Communication Committee to improve communication with residents.
- Liaisons to the following committees will be needed from staff, board members, and the community:
 - o Audit
 - o Banking
 - o Communication
 - o Disaster Preparedness
 - o Equipment
 - o Insurance
 - o Sewer/Water Ordinance
 - o Comprehensive Plan Update
 - o Buildings
 - o GAM representative

A motion was made by Councilman Klycek that the Highway Superintendent provide the Town Supervisor with the inventory data to complete the CEC \$10,000 grant eligibility. The motion was seconded by Councilman Knickerbocker and carried with the following vote:

Vote: Ayes: 5 Nays: 0

A motion was made by Councilman Thompson that the Town send out a mailing listing the Town's open employment opportunities. The motion was seconded by Councilman Dilcher and carried with the following vote:

Vote: Ayes: 5 Nays: 0

A motion was made by Councilman Dilcher that the Supervisor sign the form to submit for the CEC \$5,000 grant. The motion was seconded by Councilman Knickerbocker and carried with the following vote:

Vote: Ayes: 5 Nays: 0

Town Board Comments:

Councilman Knickerbocker stated that Planning Board edits are in process.

PUBLIC COMMENTS:

ADJOURN:

A Motion to adjourn was made by Councilman Klycek to adjourn the Byron Town Board Annual Organizational meeting at 8:11 PM. The motion was seconded by Councilman Thompson and carried with the following vote;

Vote: Ayes: 5 Nays: 0

Respectfully Submitted,

Marilyn Weinert
Volunteer Secretary